



Federation of National Postal Organisations

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SIVAJI VASIREDDY

Secretary General

No. FNPO/5 Day week/VOs/POPSK

Dated: 10.09.2026

To

The Secretary Posts,
Department of Posts,
Dak Bhawan,
New Delhi - 110001.

Respected Sir,

Subject: Non-observance of five-day work week for staff working in POPSKs and deployment of Verification Officers at POPSKs - reg.

My Federation would like to invite your kind attention to the above subject. As per the MoU, the working schedule for the staff deployed in **Post Office Passport Seva Kendras (POPSKs)** is **five days a week**. However, it has come to the notice of my Federation that some Circles, particularly **Maharashtra Circle**, are not allowing Saturday as a holiday to the staff working in POPSKs. This results in non-uniform implementation of the agreed working conditions. Therefore, it is requested that suitable instructions may kindly be issued to all Chief Postmasters General, including Maharashtra Circle, to ensure uniform observance of the **five-day working week** for all POPSK staff.

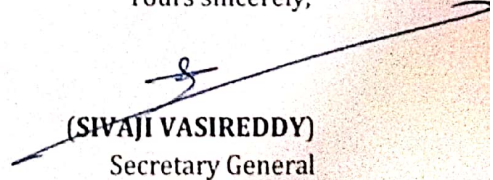
Further, it has also come to our notice that certain Regional Passport Authorities are deploying **Verification Officers (VOs)** at POPSKs on the ground of shortage of staff. As per the MoU, Verification Officers are required to be available at POPSKs for verification of important documents considering the sensitive nature of passport-related work.

If Verification Officers are withdrawn and their duties are shifted to Department of Posts staff, an additional Postal Assistant will have to be deployed at the POPSK, which will further aggravate the shortage of manpower in Head Post Offices and adversely affect important public services in the operative offices. In view of the above, my Federation requests the competent authority to kindly issue necessary instructions to all Heads of Circles for:

1. Uniform implementation of the **five-day working week** for all staff working in POPSKs by allowing Saturday as a holiday wherever applicable under the MoU; and
2. Taking up the matter with the Passport Authorities to ensure the continued deployment of **Verification Officers at all POPSKs** as envisaged in the MoU.

An early and favourable action in the matter is earnestly requested.

Yours sincerely,


(SIVAJI VASIREDDY)

Secretary General

